

TAPLOW PARISH COUNCIL

MINUTES OF THE ANNUAL GENERAL MEETING OF TAPLOW PARISH COUNCIL HELD ON 24th MAY 2013 AT 7 P.M. IN THE READING ROOM TAPLOW VILLAGE CENTRE HIGH STREET TAPLOW

Present

Cllr. George Sandy (Chairman) Cllr. Rachel Gainey-Corcoran
Cllr. John Bamberg Cllr. Joy Marshall
Cllr. John Kennedy Cllr. Louise Symons
Cllr. Elizabeth Forsyth Cllr. Iris Midlane
Mrs. Hilda Holder –Clerk
Two members of the public including County Cllr. Dev Dhillon.

The Chairman declared the meeting open at 7pm. The meeting was adjourned for **OPEN FORUM** but no matters were raised. The Chairman reconvened the meeting.

PC/84/13 Report from County Councillor Dev Dhillon

Cllr. Dhillon advised that, as he was speaking at the APM immediately following this meeting, he would give his report then.

PC/85/13 Apologies for absence and declarations of interest

Apologies from Cllr. Josie Corio and Cllr. Euan Felton.

PC/86/13 To elect a Chairman

Cllr. Kennedy proposed Cllr. Sandy. Seconded by Cllr. Bamberg. This was unanimously **agreed**. The Chairman signed his Declaration of Acceptance of office.

PC/87/13 To confirm the minutes of the meeting held on 2nd April 2013

These were **approved** and signed by the Chairman.

PC/88/13 Matters Arising (not covered elsewhere on the agenda)

88.1 Cllr. Marshall advised that she had contacted Thames Water who were responsible for the drains. They could send someone out to assess who owns what and if a blocked drain was owned by them they would unblock it – all free of charge. It was agreed that a plan of the layout of the drains should be obtained in the first instance. The Clerk and Cllr. Felton were searching the barn on 7th June for a copy previously held by the Parish Council but now mislaid. If not found the Clerk was authorised to obtain a new copy of the plan for £55.

88.2 Cllr. Bamberg noted that the fence and gate at the A4 end of the Jubilee Path had been beautifully restored recently but the ones at the Mill Lane entrance remained damaged. The Clerk was asked to enquire of BCC who had undertaken the work so far and why they had not repaired the Mill Lane entrance.

PC/89/13 To elect a Vice Chairman for the coming year

The Chairman advised that Cllr. Corio would relinquish her role as Vice Chairman but would continue as Chairman of the General Purposes Committee. He added that this arrangement was amicably agreed to by Cllr. Corio. He proposed Cllr Gainey-Corcoran as Vice Chairman and Cllr. Midlane seconded this. This was unanimously **agreed**.

PC/90/13 To agree to co-opt Marina Grazier as a Parish Councillor

The Chairman advised that Mrs Grazier's application for co-option had been circulated to Councillors before the meeting. The Chairman proposed and Cllr. Kennedy seconded the co-option. This was unanimously **agreed**. Cllr. Grazier signed her Declaration of Acceptance of office and Declarations of Interests Forms. She applied for dispensation under S33 of the Localism Act 2011 which was **approved**.

PC/91/13 To elect members to the committees for the coming year

It was **agreed** that all committee memberships would remain the same and Cllr. Grazier would advise the Clerk which committees she would like to join in due course.

PC/92/13 To elect members to outside bodies

92.1 SBALC – It was **agreed** Cllr. Forsyth and Cllr. Gainey-Corcoran would continue. Cllr. Grazier would join them.

92.2 Taplow Charitable Trust – Cllr. Forsyth advised that she was unwilling to continue as no meetings had been held for several years. The Clerk was asked to write to the Chair, Mr. Peter Mole, to make enquiries as to the current situation, the finances and when the next meeting would be held. Cllr. Kennedy would supply his address to the Clerk.

92.3 School Travel Plan Steering Group – Cllr. Forsyth **agreed** to continue although she pointed out that matters had stalled as there was no Head teacher at the school for the time being.

92.4 Priory Gardens Working Group – it was **agreed** that no representatives were required.

PC/93/13 Finance

93.1 Cllr. Bamberg advised that the Finance Committee had approved the Accounts and Annual Return for the year ending 31st March 2013. Copies were available at this meeting. He recommended the Parish Council approve these. These were unanimously **approved** and signed by the Chairman and the Clerk for submission to the external auditors.

93.2 Cheques raised since the last meeting were **approved** for payment.

93.3 The Clerk explained that four sites had been approved by BCC on which to place the Moveable Vehicle Activated Sign (MVAS). Two sites could utilise existing poles and one needed a groundscrew. However the fourth site was on Boundary Road heading north on the left near the 30mph sign. BCC were suggesting it could be placed on the horse sign but the Chairman felt this was too low and using the 30mph sign was not suitable either. It was **agreed** that a second groundscrew was required just north of the 30mph sign. The Clerk advised that one groundscrew came free but ordering just a single extra groundscrew would cost around £600 whereas there were economies of scale for ordering in bulk and if we could 'piggyback' with another Parish Council who were ordering more than 5 we would only have to pay £127. The Clerk was asked to liaise with Burnham Parish Council to ask if we could add a groundscrew to their order.

93.4 It was **agreed** to acquire two dog bins for the Jubilee River path just north of Bath Road near the bridge. SBDC had approved this location. It was also **agreed** to acquire a dog bin for the entrance to footpath 12 on Boundary Road

subject to SBDC's approval. The bins would be purchased directly from the suppliers at a price of £135 per bin and installed by a handyman for £50 per installation.

PC/94/13 Planning

The responses already made to the following applications were **ratified**. The Chairman advised that only Hill Farm had been a contentious issue and the Council had objected on the same grounds as previously:-

13/00533/FUL	Nightingcroft Hunts Lane
13/00523/NMASGT	Station Road
13/00543/FUL	Dropmore Estate Heathfield Road Dropmore
13/00545/LBC	Dropmore Estate
13/00530/FUL	3 & 4 Hill Farm Cottage
13/00461/CAN	Mulberry tree Village Green
13/00617/FUL	Hill Farm Hill Farm Road
13/00712/CAN	Stable Cottage Hitcham Grange Hill Farm Road

PC/95/13 Enforcement report

Cllr. Forsyth advised that SBDC had responded they could do nothing about the issues at The Old Court Hotel. Marshwood Farm was an ongoing issue. The Chairman advised that he was preparing submissions for the next planning committee to be used if the matter came to it but this depended on whether the planning officer approved it or not. Cllr. Forsyth said she was uncomfortable about the change of name. She added enforcement notices had been submitted about Roots and all the signs along the Bath Road but she had not heard back on this. The Clerk was asked to write to the enforcement officer with copies to Peter Beckford and Steven Kyle and blind copies to Alan Goodrum and Bob Smith complaining about the lack of action on enforcement matters.

PC/96/13 To receive reports from outside bodies

96.1 Cllr. Bamberg reported that terms had been agreed relating to the Playgroup whereby they would pay the hall hire rates we were seeking but the Parish Council would continue to maintain the two sheds. Meetings had been very amicable. The terms were **agreed** and the Chairman authorised to sign the contract.

96.2 Cllrs. Gainey –Corcoran and Forsyth had attended the last meeting of SBALC which had not been very well organised. One of the issues which arose was liability for trees. The Clerk explained that the first step was to undertake a risk assessment which was raised at the last Finance meeting and which was in hand.

PC/97/13 Any other business

There was none.

PC/98/13 To consider agenda items for the next meeting

Cllr. Kennedy wished to raise an issue as a Part II item at the next meeting.

The meeting closed at 7.45pm

The next meeting will be on 9th July 2013 at 7.30 pm in the Perkins Room Taplow Village Centre High Street Taplow.

This concludes the Minutes