

TAPLOW PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF TAPLOW PARISH COUNCIL HELD ON TUESDAY 7th MAY 2019 AT 6.30 P.M. IN THE PERKINS ROOM, TAPLOW VILLAGE HALL, HIGH STREET, TAPLOW SL6 0EX

Present

Cllr. Jamie Barnard (Chairman) Cllr. George Sandy
Cllr. Claire Price Cllr. Roger Worthington
Cllr. Louise Symons Cllr. Spencer Norton
Cllr. Karen Walsh
Mrs. Holder (Clerk) and four members of the public.

Open forum

No comments were made in Open Forum.

PC/56/19 To elect a Chairman and Declaration of Acceptance of Office

Cllr. Worthington nominated Cllr. Barnard. Seconded by Cllr. Price. All in favour. Cllr. Barnard signed his declaration of acceptance of office.

PC/57/19 Apologies for absence

Cllr. Pridmore, Cllr. O’Riordan and County Cllr. Dhillon.

PC/58/19 To elect a Vice-Chairman

Cllr. Worthington proposed Cllr. Price. Seconded by Cllr. Sandy. All in favour.

PC/59/19 To co-opt new councillor/s

No candidates had been forthcoming to date.

PC/60/19 To elect members to the Finance Committee

Cllrs. Price, Sandy, Worthington, Barnard, O’Riordan and Norton to continue.

PC/61/19 To elect members to the following bodies:-

- 61.1 SBALC – Cllrs. Worthington and Symons to continue.
- 61.2 Old Priory Gardens Working Group – Cllrs. Barnard and Symons.
- 61.3 Neighbourhood Plan Working Group – Cllrs. Worthington, Sandy, Barnard, Norton together with Mr. Maund and Mr. Smales.
- 61.4 Hall Management Working Group – Cllrs. Sandy, Pridmore, Worthington and Walsh to continue.

PC/62/19 To review constitutional documents

The Standing Orders, Financial Regulations and Code of Conduct were reviewed with no changes recommended. The Asset Register now recorded new acquisitions of bins in the year. The Risk Assessment was altered to include new assessments of the risks in the OPG. All **agreed**.

PC/63/19 To confirm the minutes of the meeting of 2nd April

These were **approved** and were signed by the Chairman. The following matters were arising:-

63.1 The Chairman enquired whether Mr. Keen had commented on the quote from our contractors for lighting in Institute Road. The Clerk said there had been no feedback yet.

63.2 Cllr. Sandy said there had been no alternative solutions suggested by the Playgroup regarding the new gate previously requested by them.

63.3 Cllr. Symons confirmed the letter had been sent to Summerlease regarding ideas for the quarry site.

63.4 Cllr. Sandy reported that SBDC had decided the new fence at Rectory Farm would need to be taken down by the end of May and alternative arrangements made to replace it.

PC/64/19 To agree to appointing a consultant for the Neighbourhood Plan (NP) and how the next stages should be funded

64.1 Cllr. Worthington reported that the working group had been in communication with several consultants and hoped to come back with quotes for the next meeting. There was an expectation that the NP process could take up to 2 years.

64.2 The next step before appointing a consultant would be to apply for funding. Grants (up to a maximum of £9,000) were available but could take up to a month to process. Cllr. Sandy said he believed that originally it had been agreed to use £10,000 of the Legacy Fund towards developing a Neighbourhood Plan. The Clerk confirmed that it had been voted on as the second most popular choice for the Legacy Fund but no firm funding arrangements had ever been agreed. Cllr. Worthington noted that if the maximum grants were obtained then the shortfall in funding for the NP could be in the region of £6,000 - but this figure could vary.

64.3 Cllr. Worthington noted that Mr. Maund was also keen to contest the Emerging Local Plan if, as suspected, it served to reduce certain protections against unwelcome development and had hoped the Gladys Jones fund could be used if necessary for any such challenge.

PC/65/19 To agree meeting dates for 2020

The Clerk had circulated a list of meeting dates for 2019 before the meeting and these were agreed.

PC/66/19 To consider a funding donation request from the girl guides

Ms. Petra Ali explained that the kitchen in the Guide Hut had been installed over 25 years ago and was beyond repair. They had a full repairing lease from THRGA so were responsible for the kitchen. Girl Guiding Taplow consisted of 153 members in 2 Rainbow groups, 2 Brownie Groups, a Guide Group and a Ranger group. They needed to raise about £7,500 having already raised a lot of money by applying for grants, running events, bag packing at Tesco's and imposing hut charges. The Guides were asked to come back with a clearer suggestion of what they felt the Council could fund.

PC/67/19 To agree a revised quote regarding lighting on Institute Road

The Clerk and Cllr. Worthington had met with the Contractors and agreed four sites in Institute Road where lights could be placed and where they should not cause any unnecessary obstruction or nuisance for residents. Another possible two sites were also identified which were optional for the future if necessary. A quote had been received

which - with the LAF grant - meant that four lights were within budget. Burnham had agreed to install one light on the corner of Institute Road. **It was agreed** to proceed to install the four lights as per the quote, with a view to payment for the installation falling in October 2019.

PC/68/19 To agree terms of hire regarding the Sentinel camera

The Clerk had drawn up some terms. Cllr. Sandy would negotiate with the contact he had from another council and recommend the best terms for rates of hire.

PC/69/19 To agree to Playgroup's proposals for planters

The Playgroup had circulated their idea for planters for the raised manhole area outside the Hall. These were **agreed**.

PC/70/19 To consider the following pending items of business carried forward:

70.1 parking issues around Taplow station – no progress.

70.2 next steps regarding the barn – **it was agreed** to organise a skip for May half term week to dispose of the unwanted materials left in the barn.

PC/71/19 Planning

Cllr. Worthington reported that:-

71.1 The following decisions have been made

PL/19/0311/TP	Tree prune, Taplow Quays	REFUSED
PL/19/0620/FA	Stockwells construction of new dwelling	REFUSED
PL/19/0774/EU	Cliveden Stud House Lawful development	REFUSED

Cllr. Norton and Cllr. Sandy felt a strong letter should be sent to the enforcement team for them to act given rules had been broken for 10 years and especially as they seem to have built a new barn too.

71.2 The following are pending decision by SBDC

PL/18/3946/FA	Barn for quail rearing
PL/18/4426/FA	Stonecrop new house
PL/18/4428/FA	Taplow House Hotel, Spa and Conservatory
PL/18/4641/FA	Mill Lane Public House
PL/19/0027/FA	8 Houses on The Old Boathouse (Gage)
PL/19/0982/TP	Amerden Barn tree fell
PL/19/0963/FA	Olympia House modifications (work has started)!
PL/19/0852/OA	Lamont House replacement house
PL/19/0704/FA	Elm View outbuilding
PL/19/1020/RM	Telecomms mast on A4
PL/19/0955/FA	4 Ye Meads side extension
PL/19/0885/FA	Cedar Cottage Dropmore boundary fence

71.3 New applications no issues

PL/19/1207/KA	Tree pruning River Court
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71.4 Applications for discussion

APP/N0410/W/18/3216740	The application for a Care Home has gone to appeal
PL/18/4429/HB	Taplow House Hotel amended
PL/19/1199/FA	Hitcham Glebe rear extension
PL/19/1208/TP	Felling TPO tree River Court

71.5 Other - Buildings have been erected at a Hitcham Lane site without any planning permission. Despite SBDC representations no application has yet been received.

PC/72/19 Finance

72.1 Expenditure in the cashbook was **approved** and Cllrs. Sandy and Worthington authorized to sign the cheques listed.

72.2 It was **agreed** to ratify £700 costs for re-oiling the benches.

72.3 Cllr. Price presented the Accounts and the Annual Return for 2018-19 and explained that most items had been in line with budget. The Precept had been increased and £7,500 from General Fund used to fund hall improvements such as refurbishing the kitchen. The Legacy Fund had been used to help pay for war memorial repairs and repainting the village gates. The Accounts and Annual Return for 18/19 were **approved**.

72.4 Cllr. Worthington reported on the need for a new dog bin in the Amerden Lane/ Jubilee River area and it was **agreed** to proceed to install one. Cllr. Norton noted that a litter bin at the junction of Hill Farm Road/ Cliveden Road had been damaged. He would send a photograph and the Clerk was instructed to have it repaired.

72.5 It was not agreed to acquire a hard case for the sentinel camera at this stage.

72.6 The Chairman asked if a Barn Fund could be created separately from the Building Fund – this was to be on the agenda for the next Finance Meeting.

PC/73/19 Any other business/ agenda items for the next meeting on 4th June

73.1 The Clerk noted that the Close Bros. account was due for renewal on 15th May. The Clerk was instructed to continue to invest the original monies for 6 months at a rate of 1% but to draw down the interest received so far.

73.2 The Clerk said a quote had been received for repainting streetlights in Ellington Road. Cllr. Worthington would investigate which lights, if any, should be repainted and the matter put on a future agenda.

The meeting ended at 7.35 pm.